**ATTESTATION FORM**

**ATTACHMENT J**

***Respondent Name:***

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| ***STAT Courier Service, Inc.*** |

1. **Mandatory Submissions and Requirements**: Disagreement with these items may result in the response being disqualified.

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| Attachment J: Attestation Form | Have completed in its entirety and submitted |
| Section 1.10 Pricing | Have read and meet this requirement |
| Section 1.21 Attachment A: Minority and Women Business Enterprise form, IDOA provided certification letter and Subcontractor’s signed letter on company letterhead. | Have completed, signed, and submitted  or  Opting not to submit |
| Section 1.22 Attachment A1: Indiana Veteran Owned Small Business form IDOA provided certification letter and Subcontractor’s signed letter on company letterhead. | Have completed, signed, and submitted  or  Opting not to submit |
| Section 2.2 Executive Summary | Have completed, signed, and submitted |
| Section 2.3 Attachment E: Business Proposal | Have completed and submitted |
| Section 2.3.6 Mandatory Contract Terms/Clauses | Have read and understand this section |
| Section 2.4 Attachment F: Technical Proposal | Have completed and submitted |
| Section 2.5 Attachment D: Cost Proposal (Excel Workbook) | Have completed and submitted |
| Section 2.6.1 Attachment C: Indiana Economic Impact | Have read, completed, and submitted |

1. **Confirm mutual understanding and submission.**

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| Section 1.4 Scope of Work | Have read and meet this requirement |
| Sections 1.15 and 2.1 Confidential Information:  The complete list of Confidential and Redacted files is specified in section 4.0 of this attachment. | Have read, and submitted  or  Have read, and does not apply to response |
| Section 2.2.1 Ability and Desire to Supply the Required Products or Services | Have read, and agree |
| Section 2.3.6 Contract Terms/Clauses | Confirm Respondent’s Legal Representation has read and accepts Sample Contract language.  or  Confirm Respondent’s Legal Representation has read, and submitted alternative language per Attachment E. |
| 2.6.4. Subcontractors  (Additional subcontractors/those not submitted in Attachment A/Attachment A1) | Have read, agree, listed subcontractors in 5.0 of this attachment and submitted documents  or  Have read, and does not apply to response |

1. **Claim clarification**

|  |  |
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| Section 2.6.3 Buy Indiana Initiative/Indiana Company | YES claiming (points only awarded if finalized per Buy Indiana registry)  or  NO, not claiming |

1. **Confidential / Redacted File: confirm submission if applicable**

More rows may be inserted if necessary

Responses must include the following required information:

* List all documents or sections of documents, for which statutory exemption to APRA;
* Specify which statutory exception of APRA applies for each document or section of the document;
* Provide a description explaining how the statutory exception to the APRA applies for each document or section of the document; and
* Provide a separate redacted or confidential, whichever is applicable, version of the document. File name should use the following format:
* (insert rfp #)\_(insert Att letter)\_CONFIDENTIAL
* (insert rfp #)\_(insert Att letter)\_REDACTED
* More rows may be inserted if necessary

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Filename** | **Document Section** | **Document**  **Page #** | **Statutory exception reference** | **Rationale for application of the statute** | **Submitted** |
| **RFP 24-76020\_Appendix D\_CONFIDENTIAL** | 2.3.4 Company Financial Information | Appendix D | Indiana Code §5-14-3(a)(4); Indiana UTSA (IC §§ 24-2-3-1 et seq.). | Please see Confidential Justification immediately following the Financial Statements in Appendix D. |  |
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1. **Subcontractors per RFP 2.6.4** (additional subcontractors/those not submitted in Attachment A/Attachment A1)

More rows may be inserted if necessary

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| --- | --- | --- |
| **Subcontractor Name** | **Function to be performed** | **Document Submitted** |
| Pillow Express Delivery Inc. | Routed & On Demand Courier Services | Executed contract  or  Letter of Agreement |
|  |  | Executed contract  or  Letter of Agreement |
|  |  | Executed contract  or  Letter of Agreement |
|  |  | Executed contract  or  Letter of Agreement |
|  |  | Executed contract  or  Letter of Agreement |
|  |  | Executed contract  or  Letter of Agreement |
|  |  | Executed contract  or  Letter of Agreement |

1. **Respondent additional attachments (OPTIONAL)**

More rows may be inserted if necessary

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| **Filename** | **RFP Attachment Reference** |
| Appendix A – IN Secretary of State Business Entity Report | Appendix A – Indiana Secretary of State Business Entity Report/Certificate of Authority |
| Appendix B – Signing Authority | Appendix B – Signing Authority |
| Appendix C – Disaster Recovery Plan | Appendix C – Disaster Recovery Plan - DRAFT |
| RFP 24-76020\_Appendix D\_CONFIDENTIAL | Appendix D – Financial Statements (CONFIDENTIAL) |
| Appendix A1 – Sample Report | Appendix A1 – Sample Report |
| Appendix B1 – Sample Invoice | Appendix B1 – Sample Invoice |
| Appendix C1 – Account Manager | Appendix C1 – Account Manager |